## **BY-LAWS**

OF

## Mt. Sinai Lodge

No. 143

Grand Register of Manitoba

ANCIENT, FREE AND ACCEPTED MASONS

WINNIPEG, MANITOBA



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#### MT. SINAI LODGE No. 143, G.R.M., A.F. & A.M.

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Dispensation issued by the Grand Lodge of Manitoba June 15th, A.L. 5923, A.D, 1923.

First meeting held July 5th, A.L. 5923, A.D. 1923.

Date of Charter June 11th, A.L. 5924, A.D. 1924. WHEREAS the Grand Lodge of Manitoba, Ancient, Free and Accepted Masons, whose supremacy is acknowledged, has duly chartered and legally constituted this Lodge under the name of Mt. Sinai Lodge No. 143.

AND WHEREAS by virtue thereof it possesses all the powers of a warranted Lodge under the jurisdiction of the said Grand Lodge.

AND WHEREAS it has been deemed advisable to pass by-laws for the government and management of the affairs, business and concerns of the Lodge.

NOW THEREFORE, pursuant to the Constitution of the Grand Lodge (hereinafter called the Constitution), and all other powers vested in the Lodge, be it passed and enacted and it is hereby passed and enacted that the following shall be the By-Laws of Mt. Sinal Lodge No. 143.

#### BY-LAWS OF

### Mt. Sinai Lodge No. 143 G.R.M., A.F. & A.M.

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### NAME

1. This Lodge shall be known by the name Mt. Sinai Lodge No. 143, G.R.M., Ancient Free and Accepted Masons.

#### SEAL

2. The following seal now in use, shall be the official seal of the Lodge.

visable to ones by law for the government and



#### DUTY TO GRAND LODGE

3. This Lodge fully acknowledges the supemacy of the Grand Lodge of Manitoba, A.F. & A.M. and will at all times pay implicit respect and obedience to its laws, rules, edicts and regulations.

#### MEETINGS

- 4. The regular meetings of the Lodge shall be held on the fourth Thursday of each month at 8 o'clock p.m., except during June, July and August, when no regular meetings will be held. If the date of the regular meeting in any month falls on a legal or public holiday, then the regular meeting for that month may be changed by proper dispensation.
- 5. Emergent meetings may be held at any time at the discretion of the Worshipful Master, upon due notice to the members, for the purpose of conferring degrees or other ceremonial purposes.
- 6. The order of business at regular meetings shall be as follows subject, however, to change at any time by the Worshipful Master or by open vote of the Lodge:—
  - 1. Reading and confirming Minutes of last regular and all intervening meetings.

2. Reports of Committees.

3. Accounts and communications.

4. Balloting.

5. Reception of Petitions.

6. Unfinished business.

7. New business.

8. Conferring of degrees.

9. Good and welfare.

7. No new business shall be entered upon after 11 o'clock p.m.

8. No regular or emergent meeting can be called off beyond the day and night in which it was opened and the Lodge must be regularly closed before the Brethren disperse.

9. Business shall be transacted in the Master

Mason Degree.

#### OFFICERS

10. The officers of the Lodge shall consist of:—

1. The Worshipful Master.

2. The Senior Warden.

3. The Junior Warden.

4. The Treasurer.

5. The Secretary.

6. The Senior Deacon.

7. The Junior Deacon.

8. The Chaplain.

9. The Director of Ceremonies.

10. The Organist.

11. The Senior Steward.

12. The Junior Steward.

13. The Inner Guard.

14. The Tyler.

## ELECTION, APPOINTMENT AND INSTALLATION OF OFFICERS

- 11. At the regular meeting in November, and after the regular business of the Lodge, (except the conferring of degrees) is transacted, the Worshipful Master shall order the Lodge to prepare for the election of the Worshipful Master, Senior Warden, Junior Warden, Treasurer, Secretary and Tyler, who shall be elected by ballot, and shall appoint three Master Masons to act as scrutineers.
- 12. The Secretary shall then call over the roll of all the Members of the Lodge who are eligible for election as Worshipful Master.
- 13. Elective Officers shall be nominated from the floor of the Lodge and ballotted upon individually in the order named in Section 10 and shall be declared elected by the Worshipful Master upon a majority vote of the Members present.
- 14. All other Officers shall be appointed by the Worshipful Master elect.
- 15. No Member shall be entitled to hold office whose dues for the current year have not been paid.
- 16. The Officers elected shall be installed in person at the next meeting of the Lodge or on the commemoration of St. John the Evangelist. They shall hold office until their successors shall be elected and installed.

17. The appointed Officers shall be invested at the Meeting at which the elected Officers are installed. Any appointed Officer not being present may be invested by proxy. An Officer re-elected to the Office in which he has just served need not be re-installed therein.

#### DUTIES OF OFFICERS

18. The duties of all Officers shall be as set forth in the Constitution (and such further and other duties as the Worshipful Master may direct).

#### COMMITTEES

- 19. There shall be three standing committees of the Lodge which shall continue to act until their successors are elected or appointed, namely:—
- 1. Executive Committee to be called the "Committee of General Purposes" (hereinafter called "The Committee").
  - 2. Benevolent Committee.
  - 3. Sick Visiting Committee.
- 20. Special Committees may be elected or appointed from time to time.
- 21. All reports of committees shall be in writing unless dispensed with by the Worshipful Master.
- 22. All Committees whether standing or special shall be composed of Master Mason Members of the Lodge.

#### COMMITTEE OF GENERAL PURPOSES

- 23. The Committee of General Purposes shall consist of all the Past Masters, the Worshipful Master, the Senior and Junior Wardens, the Deacons, The Secretary, The Treasurer and three Master Masons to be elected by the Lodge.
- 24. The Elective Members of the Committee shall be nominated and elected at the regular meeting of the Lodge in November, immediately following the election of Officers. The three Master Masons receiving the highest number of votes shall be declared elected by the Worshipful Master.
- 25. Seven Members of the Committee shall constitute a quorum.
- 26. The Senior Warden shall be the Chairman of the Committee.
- 27. The Committee shall meet at 2 p.m. on the Sunday, the Twelfth day prior to the regular meeting date, unless otherwise ordered by the Worshipful Master or the Senior Warden.
- 28. A special meeting of the Committee may be held at any time by order of the Master or the Senior Warden.
- 29. In case of a special meeting or a change in the date, time or place of the regular meeting of the Committee, notice must be mailed to each member of the Committee at least one

clear business day prior to the date of the Meeting.

30. All communications and other matters relative to the general business of the Lodge shall be referred to the Committee of General Purposes for consideration. The committee shall consider all accounts, bills and claims against the Lodge, and shall recommend payment of such accounts as are in order. The Committee shall consider and shall make such recommendations and suggestions to the Lodge as it may deem expedient or advisable in connection with the welfare of the Lodge, its regulation and government. No payments of Lodge Funds shall be passed for payment before first being referred to the Committee of General Purposes for consideration.

31. The Committee of General Purposes at its first meeting in January shall appoint from its members a Sub-committee of three (which shall not include the Worshipful Master, the Secretary or the Treasurer) to be known as the "Finance Committee" whose duties shall be:—

- (a) In January of each year to prepare a Budget for the Lodge for the current year.
- (b) To report at each meeting of the Committee, on the state of the finances of

- the Lodge up to the end of the preceding month.
  - (c) The Finance Committee shall have power to examine the books, vouchers and communications, etc., of the Secretary from time to time.

#### BENEVOLENT COMMITTEE

- 32. The Benevolent Committee shall consist of the Worshipful Master and Two Trustees, who shall be the two senior Past Masters of the Lodge, resident in Winnipeg.
- 33. The duties of the Benevolent Committee shall be to dispense the benevolence of the Lodge so as to relieve human distress in the most speedy and practicable manner.

#### SICK VISITING COMMITTEE

34. A Sick Visiting Committee shall be appointed by the Worshipful Master and shall consist of three Master Masons in addition to the Chairman, who shall be the Senior Warden. In cases of sickness or death of any member, or any of his immediate family, the Senior Warden or appointed committee, may order flowers or other suitable token, to be paid for by the Lodge.

#### AUDITORS

35. Two Master Masons, members of Mt. Sinai Lodge, shall be appointed by a vote of

the members of the Lodge, as Auditors, at the regular meeting of the Lodge in November in each year.

- 36. The Auditors shall make a report to the Lodge as soon as possible after the end of each year, on the Accounts examined by them and on the financial statements prepared by the Secretary. The report shall state:
  - (a) Whether or not they received all the information and explanations they required; and
- (b) Whether in their opinion the financial statements referred to in their report, are properly drawn up so as to exhibit a true and correct view of the state of the Lodge's affairs according to the best of their information and the explanations given to them and as shown by the books of the Lodge; and
- (c) Whether they have inspected the securities representing the investments of the Lodge funds.
- 37. The Auditors shall have the right of access at all times to all records, documents, books, accounts, vouchers and securities of the Lodge, and shall be entitled to require from the officers of the Lodge such information and explanation as may be necessary for the performance of the duties of Auditor.

38. At the November Meeting of the Lodge in each year, a chartered accountant, being a Master Mason and a member of Mt. Sinai Lodge, shall be appointed on motion of the Lodge to assist the Auditors and to certify the financial statement. He shall be paid such remuneration as the Lodge may approve.

#### MEMBERSHIP

- 39. (a) A petition for initiation shall be made in accordance with the Constitution, and shall be accompanied by a deposit of \$25.00 on account of the initiation fee.
- (b) Should the Petition be rejected or should the Petitioner be elected and fail to come forward for initiation within twelve months, the deposit shall be retuned to the petitioner.
- (c) The fees for the three degrees in this Lodge shall be \$100.00, which shall include fees for the Grand Lodge registration, a Grand Lodge Certificate, a copy of the Constitution, a copy of the By-laws of the Lodge, and a Master Mason's apron when raised. This fee shall be paid in full prior to the petitioner receiving the first degree.

#### AFFILIATION

40. A petition for affiliation shall be made in accordance with the Constitution and shall be a companied by a fee representing the difference between the original Initiation Fee paid by the petitioner and the Initiation Fee of Mt. Sinai Lodge, with a minimum of \$15.00.

#### DUES

- 41. (a) The annual dues of each resident member (except the Secretary and the Tyler, who shall be exempt) shall be \$12.00 a year.
- (b) The annual dues of each non-resident member shall be \$5.00 a year.
- (c) All dues shall accrue and be apportioned from the date of initiation or election as a member by affiliation, and shall be payable in advance on or before the 1st day of January in each year.

#### BENEVOLENT FUND

- 42. (a) A Benevolent Fund shall be created into which all present benevolent funds and benevolent fund investments shall be placed together with the sum of \$10.00 from each initiation fee and one-third of each affiliation fee.
- (b) Disbursements from this fund shall be made by the Benevolent Committee.

#### SAVINGS FUND

43. (a) A Savings Fund shall be created into which all present investments shall be

paid together with the sum of \$25.00 from each initiation fee and one-third of each affiliation fee.

(b) Disbursements from this fund may be made in cases of necessity by a majority vote of the Lodge.

#### CURRENT ACCOUNT

- 44. (a) All revenue of the Lodge not specifically allocated to other accounts shall be credited to the current account of the Lodge.
- (b) All current expenses of the Lodge and all disbursements not chargeable by these By-laws to other funds or accounts shall be paid out of the current account, when recommended by the Committee and approved by a vote of the Lodge.

#### INVESTMENTS

45. (a) Moneys accrued to each of the foregoing funds shall be kept in separate bank accounts placed to the Credit of the Lodge and may from time to time be invested in securities guaranteed by the Government of the Dominion of Canada, on the recommendation of the Finance Committee, and approved by the Committee and then by the Lodge.

(b) Revenues from any moneys so invested shall be credited to the respective funds.

#### SIGNING OFFICERS

- 46. (a) The signing officers of the Benevolent Fund shall be the Worshipful Master and the two Trustees.
- (b) The signing officers for all other accounts shall be any two of the Worshipful Master, the Secretary and the Treasurer.

#### PROPERTY

- 47. All property of any kind belonging to the Lodge, shall be vested in Mt. Sinai Lodge No. 143, and the Worshipful Master and Wardens shall personally inspect the same before their installation and at frequent intervals during their term of office.
- 48. The Worshipful Master shall see that a correct inventory of the property of the Lodge is kept in a book provided for that purpose and that the Lodge is fully protected by insurance against loss by fire.

#### MOTIONS AND RULES OF ORDER

49. No motion shall be open for discussion until stated to the Lodge by the Worshipful

Master. All motions shall be decided by a majority of votes unless otherwise provided.

50. The rules of order governing discussions shall be similar to those laid down in Section 24 of the Constitution.

#### ALTERATIONS OF BY-LAWS

- 51. Any action of the Grand Lodge or edict of the Grand Master which may conflict with any part of these By-laws shall have the effect of an amendment without any action on the part of the Lodge.
- 52. These By-laws or any part thereof may be amended or repealed or others substituted in their stead, only after a notice of motion has been given at a regular meeting which shall be entered on the minutes and inserted in the notice for the next regular meeting when the proposed alterations shall come before the Lodge for discussion. The assent of two-thirds of the members present shall be necessary for the adoption of such amendment, repeal, alteration or substitution which must then be submitted to the Grand Master for his approval before it becomes law.

#### SIGNING BY-LAWS

53. These By-laws when fairly written in a book shall be signed by the Worshipful Master

and Secretary and shall have the seal of the Lodge affixed. Each brother is required to sign them at the time of his initiation or affiliation as a declaration of submission thereto, and one copy shall be delivered to each member free of charge.

54. No member or visiting brother shall disclose or make known by any means whatsoever out of this Lodge, any of the proceedings, or any of the decisions or business, of any kind transacted within the Lodge to anyone not a Mason, and no member or visitor shall presume in open Lodge, either at labor or refreshment, to make use of any profane, irreverent or improper expressions or sentiments, or to introduce any conversation or remarks tending to cause dissension on partisan or sectarian subjects, under the penalty, if a member, of severe censure and reprimand, and if a visiting brother, of not again being permitted to visit this Lodge until after a unanimous vote of the Lodge for that purpose. On the initiation of each candidate, and on the joining of each brother, the Worshipful Master shall cause this article to be read, so that no brother ever after shall plead ignorance.

#### REPEAL

55. All By-laws of the lodge enacted prior to this date are hereby repealed.

The foregoing By-laws were enacted and passed at a regular meeting of Mt. Sinal Lodge No. 143, G.R.M., A.F. & A.M., held in the Masonic Temple at the City of Winnipeg, Province of Manitoba. on Thursday, the 22nd day of May, A.D. 1941.

J. S. PERLMAN, Master.

J. FRED,

Secretary.

Approved

GEORGE R. CALVERT, Grand Master.



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